

HIT Workgroup Meeting

February 27, 2015

Meeting Notes

ATTENDEES:

LOCATION: 450 W State Street, 10th Floor, Room 10A, Boise, ID

Members Present:

Scott Carrell, Idaho Health Data Exchange
Cale Coyle, IDHW Medicaid Division
Brad Erickson, St Luke's Health System
Tim Gordon, Boise VA Medical Center
Tim Heinze, Idaho Primary Care Association
Zach Hodges, Qualis Health
Sheila Pugatch, IDHW Medicaid Division
Tom Rosenthal, IDHW Medicaid Division
Scott Smith, Boise VA Medical Center
Kathy Turner, IDHW Public Health Division

Teleconference:

Paul Castronova, Primary Health
Denette Dresback, St Luke's Health System
Michael Gaul, Kootenai Health
Lance Hatfield, Blue Cross of Idaho
Rick Turner, St Alphonsus

Members Absent:

Andrew Baron, Terry Reilly Health Services
Marc Chasin, St Luke's Health System
Peggy Evans, Qualis Health
Michael Farley, IDHW Information Technology Division
Lisa Hettinger, IDHW Medicaid Division
Jim Johnston, Ascension Information Services
Richard Rainey, Regence Blue Shield
Linda Rowe, Qualis Health
Greg Shibata, Regence Blue Shield
Jon Tolley, Kootenai Health
Tina Voves, Benewah Medical Center

DHW Staff Present:

Carla Cerchione, IDHW
Cynthia York, IDHW Healthcare Policy Initiatives Division

Office of the Attorney General:

Nicole McKay, Lead Deputy

Guests:

Michael Ide, Idaho Primary Care Association
Catherine Libby, IDHW Medicaid Division
Kevin Scharnhorst, KS Consulting (teleconference)

Opening remarks, Introductions, Agenda review, Approve minutes – Scott Carrell – IHDE, Executive Director

- ❖ Scott welcomed members. Members provided brief introductions. Minutes of the 11/24/2014 HIT Workgroup meeting were accepted as prepared.

Introduce Nicole McKay, Deputy Attorney General – Scott Carrell – IHDE, Executive Director

- ❖ Nicole started with the Office of the Attorney General in January. She will be attending the IHC meetings as well as the workgroup meetings. Meeting notes should memorialize member's intentions. Nicole will provide oversight and stand for questions. Outside of meetings, Nicole is available at McKayN@dhw.idaho.gov.

SHIP Update – Scott Carrell – IHDE, Executive Director, Cynthia York – IDHW, Office of Health Policy Initiatives Administrator

- ❖ In December 2014 the Idaho Department of Health and Welfare received a state innovation model grant for \$39,683,813. The grant, from the Center for Medicare and Medicaid Innovation, will fund a four-year model test that begins on February 1, 2015. IDHW will request the requesting spending authority for \$39,683,813.
- ❖ The Project Management and Financial Analysis contract has been released for bid. The RFP will close March 12 with an effective date of June 16th.

Review Health Information Technology and Quality Project Manager SHIP Position – Cynthia York – IDHW, Administrator Office of Health Policy Initiatives

- ❖ The workgroup had a robust conversation regarding the job posting for the HIT Project Manager Position. The group offered the following suggestions:
 - Under the Minimum Qualification section revise *Experience working with complex computerized data systems* to *Familiarity working with complex computerized data systems* and *Experience in data collection and analytics tools and processes* to *Familiarity in data collection and analytics tools and processes*.
 - This position requires a deeper knowledge of data structures.
 - Rather than fill this position with an employee, fill the position with a contractor.
 - The scope of the position may be better defined by the scope of the RFI. This may provide a better sense of the skills needed by this position.
- ❖ Please send suggestions to Cynthia York @ YorkC@dhw.idaho.gov
- ❖ The position will be reposted at a later date with the Responsibilities and Qualifications revised in order to retain the best qualified person within the salary guidelines of the Department.

Review RFI, Health Information and Data Analytics – Scott Carrell – IHDE, Executive Director

- ❖ Comments, observations and questions:
 - Keep an open mind re: what the solution will look like.
 - Include glossary of terms in the RFP.
 - Solutions could include a prime vendor coordinating the integration or an integrator contractor overseeing integration among the various contractors.
 - Will the RFP speak to sustainability with transition plan at the end of the contract period and a data transition solution?
 - The RFI appears to be a hosted solution not an on-premise solution.
 - Will data sharing agreements be the responsibility of the vendor?
 - VA will offer expertise but may not share data.
 - Develop a timeline for the RFI.
 - Review RFI results at the next meeting.
 - Create a Milestone document for next meeting – Denette (Tim, Sheila, Linda)
 - Denette will collate questions to drive RFI review.
 - Vendor selection to be completed by the end of the year.
 - Does being involved in RFP development preclude the workgroup member from being an evaluator?

Next steps, March meeting – Scott Carrell – IHDE, Executive Director

- ❖ Review the RFI.
- ❖ The March meeting will be scheduled to allow for compilation of the RFI responses.
- ❖ The workgroup will develop timeline. This will be a separate document from the minutes.

The meeting concluded at 4:00 p.m.